

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
William Allen Middle School
November 15, 2022 – 7:00 p.m.**

I. Call to Order – 7:06 p.m.

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2022
- B. Notice filed with the Burlington County Times on July 1, 2022

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present	Dr. Sandra Alberti
Present	Mrs. Melissa Arcaro Burns
Present	Mrs. Jill Fallows Macaluso
Present	Mrs. Cheryl Makopoulos
Present	Mrs. Claudine Morano
Present	Ms. Lauren Romano
Absent	Mr. Mark Villanueva

Present	Dr. Mark Snyder, Vice President
Present	Mr. Maurice Weeks, President

Present	Mr. John Comegno, Esq., Solicitor
Present	Mr. Michael Volpe, Superintendent
Present	Mr. James M. Heiser, Business Administrator/Board Secretary
Present	Dr. Karen Benton, Director of Curriculum, Instruction and Innovation
Present	Dr. David Tate, Director of Special Education
Present	Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Present	Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session – 5:45 p.m.

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters

Moved by: Dr. Snyder Second: Ms. Romano Vote: Unanimous

VI. Return to Public – 7:00 p.m.

Moved by: Dr. Snyder Second: Ms. Romano Vote: Unanimous

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #23-118:

October 18, 2022 Regular Session

November 2, 2022 Special Session

Moved by: Ms. Romano Second: Mrs. Arcaro Burns Vote: Unanimous

October 18, 2022 Executive Sessions

November 2, 2022 Executive Session

Moved by: Ms. Romano Second: Mrs. Arcaro Burns Vote: 7 – 0, Abstain – 1
Abstention: Dr. Alberti

B. Communications

C. President's Remarks

Mr. Weeks provided an update on the Interim Superintendent search as well as the RFP process to conduct another Superintendent search. Mr. Weeks stated that our overall goals still remain the same, including continuing to provide student support as we recover from the effects of the pandemic, endeavoring to be more student-focused, continuing to find ways to recognize exemplary efforts of faculty and staff, and doing all in a culture of inclusiveness and belonging.

D. Superintendent's Monthly Report

- General Updates – Mr. Volpe thanked Ali Collins for her actions on a recent bus incident which involved a medical emergency. Mr. Volpe provided an update on school security efforts.

E. Student Board Representatives

- a. Peyton Emmel, Senior Class Liaison, reported that the annual Homecoming Parade was a success, the Thanksgiving Food Drive is upcoming, and the fall play opens up this Friday and the students are looking forward to it.
- b. Jack Brittain, Junior Class Liaison, reported that Student Council met to put together the annual Veterans Day Assembly which was a great success. Students were able to have food and drinks with the Veterans. Spirit week was a lot of fun and the students really enjoyed the activities.
- c. Ameen Kazmi, Sophomore Class Liaison, went over high school athletic results for the fall.
- d. Sophia Bahram, Freshman Class Liaison, reported on the freshman experience through the first marking period, including improving time management and participating in extracurriculars and clubs.

F. Board Committee Reports – Questions and Comments

- a. **Communications** – Dr. Alberti updated the Board on a recent Communications Committee meeting. Topics included teacher and staff recognition, community engagement forum ideas and topics and the board meeting structure.
- b. **Policy** – Dr. Snyder updated the Board on a recent Policy Committee meeting. Topics included outstanding policy updates and all policies listed on first and second reading on the agenda. Dr. Snyder provided an overview of these policies.

- c. **Curriculum** – Ms. Romano updated the Board on a recent Curriculum Committee meeting. Topics included a recent Department of Education visit to review Kindergarten programs, new curriculum approvals, UES math instructional model update, an ELA curriculum update, and future PILOT programs.
- d. **Finance and Operations** – In Mr. Villanueva’s absence, Mrs. Makopoulos provided an update on a recent Finance and Operations Committee meeting. Topics include a review of the Buildings and Grounds Department structure, a recent ROIC assessment on Roberts Elementary School, an updated Tort Claim Notice, a review of overnight trip requests, the 2023-2024 Budget Calendar review, per pupil budgeting at the building level, and a recent visit from the Department of Education to review Kindergarten programs as well as the budgetary impact of this.

G. Public Comment on Agenda Items

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mrs. Arcaro Burns Second: Dr. Alberti Vote: Unanimous

2. Public Comment on Agenda Items

- a. Andrea Lawson of Garwood Road appreciated that the survey was an opt-in. She was concerned that everyone had to decide to either opt-in or opt-out or else they could not have access to Genesis.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Dr. Alberti Second: Ms. Romano Vote: Unanimous

VIII. Reports to the Board

A. Business Administrator/Board Secretary

- 1. **Financial Reports of the Board Secy.** – September, 2022 – Exhibit #23-119
- 2. **Treasurer’s Report** – July, 2022 – Exhibit #23-120

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the

appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of September, 2022 attached as Exhibit #23-121.

4. Approval of Bills

I recommend approval of the bills, in the amount of \$7,481,104.99 attached as Exhibit #23-122.

Approval of Items 1 – 4:

Moved by: Mrs. Arcaro Burns Second: Dr. Snyder Vote: Unanimous

IX. Recommendations of the Superintendent

A. 2022-2023 Memorandum of Agreement (MOA) and 2022-2023 Live Streaming Memorandum of Agreement (MOA)

The Memorandum of Agreement (MOA) and the Live Streaming Memorandum of Agreement (MOA) between Education and Law Enforcement Officials are presented for BOE approval for the 2022-2023 school year.

MOTION:

I recommended acceptance of the MOA Agreement and the Live Streaming MOA Agreement as Exhibit #23-123.

Moved by: Dr. Alberti Second: Mrs. Arcaro Burns Vote: Unanimous

B. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy 2415 Every Student Succeeds Act
- Policy 2415.04 Title I School Parent and Family Engagement
- Policy 2415.50 High School Title I – School Parent and Family Engagement
- Policy 2415.51 William Allen Middle School Title I – School Parent and Family Engagement
- Policy 2415.52 Upper Elementary School Title I – School Parent and Family Engagement
- Policy 2415.53 Roberts Elementary School Title I – School Parent and Family Engagement

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #23-124.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading:

- Policy 3161 Examination for Cause
- Policy 4161 Examination for Cause
- Policy 5513 Care of School Property
- Regulation 5513 Care of School Property

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #23-125.

Approval of Items 1 – 2:

Moved by: Dr. Snyder Second: Mrs. Arcaro Burns Vote: Unanimous

Mrs. Morano asked what the changes involved related to the Title I policies. Dr. Benton informed her that the Department of Education is now requiring each school to have its own policy because programs can vary building to building. Dr. Benton also stated that there is an increased focus on parent engagement.

C. Educational Program

1. Special Education In-District Placements 2022-2023

The following students with special needs have been recommended for placement in a Moorestown Township Special Education Program. The sending district will bear the cost for tuition, 1:1 aide (if needed) and provide transportation.

MOTION:

I recommend that the Board approve the students with special needs listed on Exhibit #23-126 for placement in a Moorestown Township Special Education Program for the 2022-2023 school year at the appropriate rate of tuition with transportation provided by the sending districts. The sending district will bear the cost for a 1:1 aide if needed.

Moved by: Ms. Romano Second: Dr. Alberti Vote: Unanimous

2. Approval of New Curriculum

MOTION:

I recommend the Board approve the Superintendent's recommendation of all new and revised curriculum for the 2022-2023 school year in order to meet the NJ Student Learning Standards and the district identified instructional goals.

Moved by: Ms. Romano Second: Dr. Alberti Vote: 7 – 0, Abstain – 1
Abstention: Mrs. Fallows Macaluso

D. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #23-127.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #23-128.

3. Donations

MOTION:

I recommend the Board accept the following donation:

- \$1,000 from the Regeneron International Science and Engineering Fair to be used by the MHS Science Department

4. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2022-2023 school year.

MOTION:

I recommend that the Board approve the 2022-2023 non-resident tuition students as listed in Exhibit #23-129.

5. Student Field Trip

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2022-23 school year as listed in Exhibit #23-130.

6. Overnight Student Trip

MOTION:

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #23-131.

Sam Cali Wrestling Tournament	Florham Park, NJ	12/27/22 to 12/28/23
State Wrestling Tournament	Atlantic City, NJ	3/1/23 to 3/4/23

7. Bus Emergency Evacuation Drills

In the past we have conducted two bus emergency evacuation drills at each school each year. The State requires formal Board acknowledgement.

MOTION:

I recommend that the Board acknowledge that school bus emergency evacuation drills were conducted to date for the 2022-23 school year for South Valley, Baker, Roberts, High School, Middle School and Upper Elementary School in accordance with N.J.A.C.6A:27-11.2 attached as Exhibit #23-132.

8. High School and Middle School Athletic Schedules – Winter 2022

MOTION:

I recommend the Board approve the High School and Middle school Winter 2022 athletic schedules as listed in Exhibit #23-133.

9. 2023 IDEA Grant Amendment #1 Application

The Moorestown Township Public Schools’ IDEA Grant Amendment Application #1 for 2023 requires Board of Education approval. This amendment is required in order to allocate \$195,273 of unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
IDEA Basic	\$156,742	\$0	\$156,742	\$1,108,486	\$67,723	\$1,176,209
IDEA Preschool	38,531	0	38,531	81,711	0	81,711

MOTION:

I recommend that the Board hereby authorize the submission of the IDEA Basic & Preschool Grant Amendment #1 application for Fiscal Year 2023, and accept the grant award of these funds upon the subsequent approval of the FY 2023 IDEA amendment application.

10. Memorandum of Understanding between NJ Motor Vehicle Commission and Moorestown Board of Education

MOTION:

I recommend that the Board approve the Memorandum of Understanding between New Jersey Motor Vehicle Commission (NJMVC) and Moorestown Board of Education for utilization of the NJMVC Customer Abstract Information Retrieval Program, attached as Exhibit #23-134.

11. Tort Claim Notice Template

MOTION:

I recommend that the Board approve the Tort Claim Notice Template, attached as Exhibit #23-135.

Approval of Items 1 – 11:

Moved by: Dr. Alberti Second: Dr. Snyder Vote: Unanimous

E. Employee Relations

1. **Appointments** - Exhibit #23-136 (as amended)
2. **Resignation** - Exhibit #23-137
3. **Leaves of Absence** - Exhibit #23-138
4. **Substitutes** - Exhibit #23-139
5. **Change in Position, Hours & Start Date** - Exhibit #23-140
6. **Athletics/Co-Curricular/Clubs** - Exhibit #23-141
7. **Movement on Salary Guide** - Exhibit #23-142
8. **Practicum Students & Student Teachers** - Exhibit #23-143
9. **Title I Tutors** - Exhibit #23-144
10. **Tutoring Hours** - Exhibit #23-145
11. **Kindergarten/PreSchool Open House Addition** - Exhibit #23-146

Approval of Items 1 – 11:

Moved by: Ms. Romano Second: Mrs. Arcaro Burns Roll Call Vote: 8 - 0

X. Suspensions

A. Suspensions – Exhibit #23-147

B. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - Roberts - #1
- Unsubstantiated
 - UES - #1
 - WAMS - #1
 - High School - #1

Moved by: Dr. Snyder Second: Ms. Romano Vote: Unanimous

XI. Informational Only

A. Enrollment Information – November 1, 2022

School	2021-2022	2022-2023
High School	1297	1266
Middle School	610	617
Upper Elementary School	859	860
Elementary School	<u>1084</u>	<u>1123</u>
Total	3850	3866

B. Old Business

C. New Business

XII. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Dr. Snyder Second: Ms. Romano Vote: Unanimous

2. Public Comment

- a. Cricket Dever, Teacher, recognized staff for the recent clap-in and thanked the MTPD for participating.
- b. Steve Dickerson, Teacher, commended the WAMS staff for creating fun events for the month of October.
- c. Maria Pulcini, Teacher, thanked staff for collecting items to donate to those that are in need.
- d. Courtney Darling, Teacher, recognized the staff at Baker for the Halloween events and the annual parade.
- e. Marcella Clark of 806 Joshua Court, asked about ongoing PILOT programs and dyslexia screeners.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Dr. Snyder Second: Mrs. Arcaro Burns Vote: Unanimous

XIII. Good of the Order

XIV. Adjournment – 8:13 p.m.

Moved by: Dr. Snyder Second: Ms. Romano Vote: Unanimous

Respectfully submitted,

James M. Heiser, CPA
Board Secretary